

# THE EXCELLENCE NETWORK



## Meeting Minutes

12/15/23

### • Old Business/Updates

- **Discussion re: waiving the 15-day rule:** several years ago, agency providers agreed during a TEN mtg. to as a group not agree to waive the 15-day rule (which requires the County Board to get the ISP to the provider 15 days before it begins). Fuse staff said they believe they're the only provider in Licking Co. still doing so.
  - Providers would still agree to provide services at the ISP start date.
  - Getting the plan late means DSPs may not get trained on it or training is compromised, potentially impacting quality of services
  - Providers expressed concerns about citation implications when a plan is not in place prior to services.
  - The funding is often not in place yet when the provider is starting services.
  - CB staff explained LCBDD's expectation is that plans meet the 15-day rule, and how late plans are tracked and addressed internally.
  - Suggestion that the ISP cover letter ask "are you willing to provide services based on the date of the plan," and to stop asking to waive the 15-day rule.
- **January 1 Medicaid Rate increase:** Have you determined how you're going to get this increase to your DSPs?
  - Everyone present suggested their agencies had a plan.

### • New Business

- **Leadership Training-** starts January 19<sup>th</sup> 2024!
  - 10:00-2:00, 3<sup>rd</sup> Friday of the month for 5 months (taking over the TEN mtg. slot)
  - 1/19, 2/16, 3/15, 4/19, & 5/17
  - Targeted to middle managers
  - Lunch & learn- lunch provided
  - Please confirm who you're sending (send to David)
  - Attending all sessions will provide a Certificate of Leadership training.
  - LCBDD will follow up regarding potential make-up sessions with OADSP
- **Brittco presentation re: Brittco Pro software-** New features would be available to providers at no cost. Non-Brittco provider customers would access the features through an LCBDD-funded sub-license and Brittco provider customers would access these features when their Brittco Pro software is updated (planned to be March-April '24).

- Much discussion and many questions as Scott Flowers from Brittco walked through what would be available, as well as things that paying provider customers would see when they are moved to the new software in 2024.
- Access through the CB pilot will likely not begin until March or April.
- Below are the proposed features that would be available to non-Brittco customers through the CB pilot.

- **Client Information** Included

Client demographic data imported from the HCB  
View and edit client data, but no adding new clients

- **Staff Information** Included

Staff demographic data, certifications, and Caseloads

- **Daily Documentation** Included

Daily documentation for outcomes and supports, measurements, eMARS

- **DSP Essentials** Included

Up to 3 eLearning lessons from the DSP Essentials Library

- **Incidents** Included

Incident documentation and management

- **Reports** Included

Access to a Daily Doc and Incident reports

- **Timeclock** Included

Staff timeclock system for tracking payroll time

- **Calendar** Included

Calendar for client and staff events, reminders, and tasks

- **AEDs & Universal Changing tables-** LCBDD has applied for grant funding to supply AEDs and changing tables to congregate residential homes and day programs. It would include the AED, the case, and a cabinet. Providers would be asked to sign an MOU indicating they would be responsible for maintaining the device (battery replacement, pads, etc.). LCBDD would hopefully be able to seek funding for this purpose, but the provider would ultimately be responsible.

- **Miscellaneous**

- **Updated forms for LCBDD-funded Pre-Employment Testing-** coming soon!
  - Will now include pre-employment physicals
- **Want to become a Remote Supports provider?** DODD currently offering grants .
- **MRC sites (Monthly Rate Calculator)** – we have 60 days to resolve billing issues with MRC sites; please notify our finance office if there are problems before the 60 days runs out

**Next Mtg: June 14<sup>th</sup>, 2024!!!**

(Please contact David if you would like to pull the group together before then.)