

**Subject:** News & Updates from LCBDD! noencrypt  
**Date:** Wednesday, June 15, 2022 at 1:37:20 PM Eastern Daylight Time  
**From:** David McManus  
**Attachments:** LCBDD staff contact list for Providers, 5.31.22.xlsx

Good afternoon! Sending along an upcoming training we hope you can attend, and some other items of interest. Please let me know if you have questions.

Thanks,  
David

## **LCBDD is hosting a Brunch and Learn with Ohio Means Jobs!**

**Wednesday, June 22<sup>nd</sup>, 9:00-12:00 at Cherry Valley Hotel**

Greg Warran from OMJ will take us step-by-step through their **FREE** online job board. OMJ's system gives real-time info. re: how active job-seekers are, and provides what other systems charge thousands of dollars to provide! Join us for this **free** session, and enjoy brunch, too! RSVP here: <https://www.signupgenius.com/go/60B044BA5A823A3F85-omjjob>  
Staff who post your job positions should attend this session.

Please log on to [www.ohiomeansjobs.com](http://www.ohiomeansjobs.com) prior to the event to set up your account. (Like Indeed, they had fake company profiles listed on their system so they created a structure where only legitimate companies are able to use their system.) When you sign up, you will need your companies' federal and state IDs (both locatable on your W-2). If you are part of a larger company, you are still able to create your own account and Greg will show us how we can make changes to the company name when posting jobs!

Please contact David with questions. [david.mcmanus@lcountydd.org](mailto:david.mcmanus@lcountydd.org) 740-322-6947

## **State-Wide PSA for DSPs will direct applicants to OMJ system!**

- 6/10/22-DODD provided an update on the statewide direct care public service announcement (PSA) campaign. The advertisement has been shot and includes a direct support professional assisting a person with a developmental disability, as well as direct care workers representing aging and mental health services. Staff said the state provided feedback to the vendor but has not received the final version yet. They now anticipate the PSA campaign may not start until July. The ad will direct potential employees to the [Ohio Means Jobs website](#). If you have direct support professional (DSP) openings, please make sure they are posted to the Ohio Means Jobs website as soon as possible.

This makes the training above EVEN MORE valuable! We have spaces available, so follow the link to register

**Deadline to Complete the Required DODD 2021 DSP Compensation Survey is July 1, 2022**

Agency providers who provided homemaker/personal care services in the calendar year 2021 for people with developmental disabilities on IO, LV1, or SELF waivers were sent an email invitation to complete the DODD 2021 DSP Compensation Survey beginning in early April 2022.

The email invitation with a link to the required survey was sent from the email address [verity-noreply@hsri.org](mailto:verity-noreply@hsri.org). The agencies who have received the survey but have not completed it yet have until July 1, 2022, to submit their survey. Your response is valuable as it will help us understand the status of the DSP workforce in the state of Ohio. Please direct any questions related to the survey to Arati Sharma (email: [arati.sharma@dodd.ohio.gov](mailto:arati.sharma@dodd.ohio.gov))

## **SAM Check No Longer Included in ARCS – Stay in Compliance!**

Since its initial development, providers have been encouraged to use the Automated Registry Check System (ARCS) to conduct the seven database checks required to be completed prior to hiring an employee in a direct services position.

DODD has discovered that the United States general services administration system for award management (SAM) database is no longer included in the automated registries checked by ARCS but is a manual check that must be completed separately from the use of ARCS.

Due to this change, providers who use ARCS should immediately complete and document a manual SAM check for all employees enrolled in the ARCS system. Moving forward, providers using ARCS will need to manually complete a SAM check prior to hiring an employee in a direct services position and at a frequency no less than once every five years.

Get details on compliance issues and citations [here](#).

## **Provider Certification Clarifications re: annual training plans and annual required training hours**

DODD issued two announcements related to the revised provider certification requirements for waiver providers in non-licensed settings. The first related to the written training plan:

Beginning January 1, 2022, agency providers in non-licensed settings are required to develop and implement a written training plan for their director of operations, supervisors of direct support professionals, direct support professionals, and when applicable, volunteers.

**DODD has determined that a training plan will not be required for each individual employee.** Agencies will be expected to have a training plan for each category of employee that is required to have a plan (i.e., one training plan for all DSPs, one training plan for all supervisors of DSPs, etc.). If agencies choose to have individualized training plans for each employee, this will also meet the requirement.

Training Plans for 2022 should already be prepared to identify how annual training requirements will be met. Plans are also required to be updated at least once every twelve months.

DODD has created optional [training plan templates](#) and previously issued guidance regarding [Annual Training in Non-Licensed Settings](#). The Agency Certification rule and applicable appendices can be found [here](#).

The second announcement relates to the revised annual training requirements:

Since the beginning of 2022, OSSAS and Provider Certification have fielded numerous questions around the use of the 'optional training' included in DODD's My Learning to meet the annual requirements.

The new Provider Certification rules effective in September 2021 split the eight-hour annual training requirement for Independent Providers and DSPs into two parts. Please get the details about staying in compliance here.: [Annual Training in Non-Licensed Settings](#).

Contact: [www.dodd.ohio.gov/OSSAS](http://www.dodd.ohio.gov/OSSAS) or [ossas@dodd.ohio.gov](mailto:ossas@dodd.ohio.gov)