

THE EXCELLENCE NETWORK

**OUR PURPOSE:
IGNITING AND FUELING A PASSION FOR LIVING
LIFE TO THE FULLEST THROUGH LEARNING,
INNOVATION AND COLLABORATION**



Meeting Minutes

11/16/18

Licking County Transit

• Old Business/Updates

- **Request for Providers postings-** Reviewed the template SCs complete to create the postings. Suggestion to include an indication of level of medical need (w/o getting into protected info.). This info. has been added to the template!
 - Do you want to receive email alerts when new requests are posted? 1x auto sign-up offer! Send David an email request if you'd like to be signed up.

• New Business

- **DSPCareers.com website is now live!** Anna Jefferies & Brandi Body presented the new website for prospective DSPs. It is designed to work on mobile and desktop sites. This website links applicants directly to Brandi, and replaces the ~~DSPOhio~~ website in Licking County. WWW.DSPCareers.com
- **DSP Employment Connections Management survey-** now available! Please give us your feedback on how the program is working for you. <https://www.surveymonkey.com/r/LickingMGT18>
- **Funding in ISPs-** the group had a wide-ranging discussion about what we need to know, covering everything from getting requests from SCs to do unpaid services, to ISPs not reflecting changes made to service listings/funding, to the mysteries of how funding works for people who live together and share services, to how to get funding to show consistently in the IS Portal and the pdf version of the ISP.
 - Due to the breadth of issues to be addressed, we agreed the next step is to get a group of stakeholders together to set priorities and determine how to address them. The plan is to include Providers (including billing folks), Service Coordinators, LCB Waiver Dept. staff, and Provider Relations.
 - If you are interested in participating please let David know.

- **MUIs & potential MUIs**- some providers are missing reporting timelines (Most are doing fine.)
Just to remind everyone:
 - Notify County Board of (most) MUIs/potential MUIs within 4 hours of discovery
 - Send written incident report to County Board by 3:00pm the following business day

- **Adult Day Services Daily Billing** -ADS Providers billing a daily rate must provide at least 5 hours of services. This does not include transportation time.
 - Receiving requests from HPC Providers for more units due to people being gone less time.

"5123:2-9-17 (A)(6) "Daily billing unit" means a billing unit that may be used when between five and seven hours of adult day support are delivered by the same provider to the same individual during one calendar day in accordance with the conditions specified in paragraph (F)(2) of this rule."

- **Miscellaneous**

- **Sign up to host your peers in 2019!** Jan, March, June, & Sept. still available.

- **DSPaths free, local, in-person trainings for Add-On increase**- getting no attendees. Any thoughts as to what might make these work better for your staff?
 - May need to advertise these better to DSPs.

Next Mtg: 10:00, Friday
January 18, 2019
Location: TBD