



LCBDD News & Updates!

Hello, Provider Partners! Sending you important information on a DODD-required training for agency CEOs, along with other items of interest.

Please let me know if you have any questions.

Thanks,

David McManus

740-349-6588

DODD Internal Compliance Training for CEOs

DODD has recently released an on-line training for new agency CEOs and administrators on Internal Compliance requirements. Current CEOs and administrators are encouraged to take the training. You can find the training at <https://mylearning.dodd.ohio.gov/>. Log into this site with your DODD username and password. A memo regarding Internal Compliance requirements is attached.

DODD Online DSP Training for Spring 2017

In 2016, the department announced efforts to build an online Direct Service Provider (DSP) training. This course will be available through DODD's [MyLearning](#) in the spring of 2017, and will satisfy the eight hours of training required by rule (5123:2-2-01).

Upcoming MEORC-offered trainings

Cert1 Medication Administration Initial Training, this training will be revised and extended in length due to recent rule changes in the near future. This is the last time to catch it in two days. Here is the link to view the next training: <http://www.planetreg.com/E81983037121482>

Cert1 Medication Administration Continuing Education Training, topic for this training is relaxation techniques for people with developmental disabilities. Here is the link to view the upcoming trainings: <http://www.planetreg.com/E819111520121104>

Cert2 Medication Administration G&J Tube Continuing Education: Here is the link to view the upcoming trainings: <http://www.planetreg.com/E102774245192485>

Cert3 Medication Administration Insulin Continuing Education: Here is the link to view the upcoming training: <http://www.planetReg.com/E101291036105156>

PALS offering FREE events

PALS is holding free evening community events at their community art studio in Columbus!



LCBDD News & Updates!

EVERY TUESDAY EVENING FROM 7P-9P we are hosting an **open mic night**. It is open to the community and free to individuals served by LCBDD and their staff. Anyone is welcome to attend and perform music, spoken word, comedy, etc.... It's a really neat experience for individuals who have an interest in theatrical arts.

EVERY FRIDAY EVENING AT 6PM we are hosting a **yoga class** with a certified instructor. Again, this is free to individuals served by LCBDD and their staff. It's a beginners level class that lasts about an hour. It's a great opportunity for our folks to practice the disciplines of the art.

The community events are held at Art Outside the Lines Community Art Studio and there is usually a large public presence at each. The address is 485 E Livingston Ave Columbus, OH across from Children's Hospital and there is parking in the back of the building. If people have questions they can check out the website at www.artoutsidethelines.com or contact Mehri Davis at mdavis@chrysalishealth.com for more information.



Department of
Developmental Disabilities

Division of Legal & Oversight

John R. Kasich, Governor
John L. Martin, Director

MEMORANDUM

To: Agency Providers
Superintendents

From: Kathryn Haller, Deputy Director, Division of Legal and Oversight

Re: Internal Compliance Program
CEO Administrator Training

Date: January 4, 2017

In the 12/13/16 *Pipeline*, DODD announced the availability of DODD's Learning Management System available to all providers, board representatives and advocates. ([12/13/16 Pipeline](#)) One of the first programs available will be the Internal Compliance Program. This memorandum outlines the requirements for training for CEO/Administrator training in general, and specifically regarding internal compliance programs.

Internal Compliance Program

Paragraph (D)(10) of the provider certification rule (5123:2-2-01) requires each agency to establish an internal compliance program to ensure that the following requirements are systematically met:

- (a) Provider certification in accordance with this rule;
- (b) Background investigations and appropriate actions in accordance with rule 5123:2-2-02 of the Administrative Code for its chief executive officer (CEO), other person responsible for administration of the agency provider (if applicable), and each employee, contractor, and employee of a contractor who is engaged in a direct services position; and
- (c) Service delivery, service documentation, and billing for services in accordance with rules in Chapter 5123:2-9 of the Administrative Code for the specific home and community-based services provided.

The rules for licensure contain similar provisions and apply to operators of ICF/IIDs as well as operators of waiver funded licensed residential facilities. See paragraph (C)(9) of 5123:2-3-01.

The purpose of this memo is to advise you that DODD has included web-based training for compliance programs in its new DODD Learning Management System. The training consists of six modules. All CEOs of newly certified agency providers, all newly hired CEOs, and all Administrators of licensed residential facilities, hired after 10/1/16 will be required to complete training related to the implementation of an internal compliance program. Of course, a CEO or Administrator may obtain this training elsewhere, but it must cover the topics contained in the DODD modules. The instructions on accessing this training are found here at [MyLearning](#).

30 E. Broad Street
12th Floor
Columbus, Ohio 43215

(800) 617-6733 (Phone)
(614) 752-8551 (Fax)
dodd.ohio.gov

The State of Ohio is an Equal Opportunity Employer and Provider of Services

Though this training is required for all new CEOs and facility Administrators, we also encourage all current CEOs and facility Administrators to view these modules to assure they explain how to develop and implement an internal compliance program.

New CEO/Administrator

In addition, to training in internal compliance programs, paragraph (D)(1)(h) of the provider certification rule requires new chief executive officers of agencies to successfully complete training on several additional required topics. The rules for licensure contain similar provisions and apply to operators of ICF/IIDs as well as operators of waiver funded licensed residential facilities. See paragraph (E)(2)(h) of 5123:2-3-01.

The training required for new CEOs and Administrators of licensed residential facilities is located on the DODD website on the [DODD Training Page](#).

Providers are expected to be in compliance on the following schedule:

	January 1	April 1	July 1	Location
New CEO Training	All certified agencies and all waiver funded licensed residential facilities		All ICFs*	DODD Training Page
Implementation of Internal Compliance Program		All certified agencies and all waiver funded licensed residential facilities*	All ICFs*	MyLearning

*The agency review tool will be updated to address the internal compliance program for reviews beginning April 1 and the ICF tool update will follow for ICF reviews beginning in July. The updated review tools will be available on the DODD website prior to implementation in the field.